

BIG SPRING SCHOOL DISTRICT

Newville, Pennsylvania

BUILDING AND PROPERTY COMMITTEE MEETING MINUTES

MONDAY, DECEMBER 9, 2019

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The Buildings and Property Committee of the Board of School Directors for the Big Spring School District met in the Large Group Room, Room 140, of the Big Spring High School at 6:00 P.M. with eight (8) directors present: William Piper, Co-Committee Chairperson; Richard Roush, Co-Committee Chairperson, William Swanson, Committee Member; Robert Over, Committee Member; Todd Deihl, John Wardle, David Gutshall and Frank Myers

Absent: Blasco

Others in attendance: Richard W. Fry, Superintendent; Kevin C. Roberts, Jr., Assistant Superintendent; Richard Kerr, Jr., Business Manager; Vonda Kelso, Accounting Controller; Cathy Seras, Meeting Minutes; Andy Milone, Reporter, Valley Times Star.

1. Construction Update - Mr. Richard Kerr, Jr., Business Manager

- Mr. Kerr shared the punch list with the Board of School Directors for the High School, Middle School, Oak Flat, Mt. Rock and Newville.
- Mr. Kerr talked about the Fiber eRate Project and shared that the analysis and design are complete which includes:
 - Feasibility Study to define potential routes;
 - Engineering project to design the selected route and construction documents;
 - Develop an eRate competitive bid document which is included on the December 9th Board Agenda for approval.
- Mr. Kerr discussed the FCC Filing and PP&L Agreement.
- Mr. Kerr shared that as part of the fiber project the above ground fiber will be attached to PP&L power poles which will require the District to have an agreement in place.
- Mr. Kerr communicated that the District's Solicitor is reviewing the PP&L Agreement.
- Mr. Roush asked how many poles would be needed. Dr. Fry stated there will be approximately seventy-two poles needed.
- Mr. Kerr shared that the District Administration worked with Questeq Erate consultants and prepared the bid documents for the fiber project to connect to Oak Flat Ele. to the High School and Newville Ele. to the District Administration Office. It was communicated that the bid documents are listed in the December 9th Board Agenda for approval, which is part of the Erate process.
- Mrs. Vonda Kelso, Accounting Controller shared information on the General Fund Balance. Mr. Kerr continued with information regarding Capital Projects Reserve Fund.
- Mr. Kerr reviewed Newville Elementary and Mt. Rock Elementary Bonds.
- Updates on the General Fund, Cafeteria Fund and Student Activities Fund were shared.

2. Capital Projects Update - Mr. Richard Kerr, Jr., Business Manager

- Mr. Kerr discussed the Capital Project Reserve Fund Projects with the Board of School Directors which were approved at the April 1, 2019 Board meeting.
- Mr. Kerr continued to discuss items on the list which included:
 - HS and MS Interactive Panel TVs
 - MS/HS Whiteboards and Wall Treatments
 - Golf Room Renovation for Tech
 - Fiber Study (OF & NV)
 - PP&L Pole Attachment Engineering Study
 - District Administration Office HVAC & Fix Cold Air Infiltration
- Mr. Kerr noted that all elementary tv's are in place and secondary now need to be completed. Dr. Fry shared there is more information to come regarding secondary tv's.
- The Golf Room Renovation was discussed as well as the District Administration Office renovations.
- There were discussions on a small field house at the turf track. It was stated that restrooms are needed at the turf track.

4. FY 2021 Budget - Mr. Richard Kerr, Jr., Business Manager

- Mr. Kerr talked about Act 1 – Adjusted Index. He shared that the adjusted index for 2020-2021 should be 3.2%.
- BSSD assessed value and property tax assumptions was discussed with the Board of School Directors.
- Mr. Kerr shared the General Fund/Revenue Analysis, Expenditure Analysis and the General Fund projection summary with the Board.
- Mr. Kerr communicated that tax collection rate stays steady at 95%.
- All information shared with the Board of School Directors at the December 9, 2019, Building and Property Meeting is located on the District website.

5. Other

- At the conclusion of the Building and Property Meeting Mr. Wardle took his Oath of Office which was given by Mr. William Swanson, Board President. Mr. Swanson congratulated Mr. Wardle.

The Building and Property Meeting adjourned at **6:52 p.m.**

William L. Piper, Secretary